

## APPLICATION FOR EMPLOYMENT

**The German American School Association of Southern California** is an equal opportunity employer. All decisions regarding recruiting, screening, hiring, training, promotion, transfer, pay, benefits and other conditions of employment will be made based on valid job qualifications and business reasons. All such decisions will be made without discrimination due to any characteristic or condition protected by federal, state or local law.

**PLEASE PRINT**

POSITION(S) APPLIED FOR:  <input type="checkbox"/> School Director <input type="checkbox"/> Teacher <input type="checkbox"/> Assistant <input type="checkbox"/> Substitute  <input type="checkbox"/> Parent & Child <input type="checkbox"/> Kindergarten <input type="checkbox"/> Unterstufe/A1 <input type="checkbox"/> Mittelstufe/A2 <input type="checkbox"/> Oberstufe B1/C1  <input type="checkbox"/> Kinderland	DATE OF APPLICATION:  <hr/> SCHOOL LOCATION
--	---

Last Name	First Name	Middle Name/Initial	Email Address
-----------	------------	---------------------	---------------

Street Address, City, State, Zip Code	Telephone Number(s)
---------------------------------------	---------------------

Identify any other names you have been known or are known by:

If under the age of 18, can you provide proof of your eligibility to work? .....  yes    no

Have you ever filed an application with us before? .....  yes    no  If yes, date \_\_\_\_\_

Have you ever been employed with us before?.....  yes    no  If yes, date \_\_\_\_\_

Are you legally authorized to work in the United States? (Proof of legal authorization to work in the United States will be required upon employment) .....  yes    no

On what date would be you available for work? ..... \_\_\_\_\_

Are you mentally or physically able to perform the essential functions of the job for which you are applying, with or without reasonable accommodation(s)? .....  yes    no

If not, please explain:

1. Are you currently out on bail or on your own recognizance pending trial for a prior arrest? .....  yes    no

In answering the following question, you should omit any information concerning: (a) any arrest or detention that did not result in conviction; (b) any conviction for which the record has been judicially ordered sealed, expunged, or statutorily eradicated; (c) any conviction that has been judicially dismissed or ordered sealed, including those pursuant to California Penal Code sections 1203.4, 1203.4a, 2103.45, and 1201.1; (d) any misdemeanor conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed pursuant to California Penal Code section 1203.4; (e) any arrest or conviction resulting in a referral to, or participation in, a pretrial or post trial diversion program; and (f) a conviction that is more than two years old for marijuana-related offenses under of California Health and Safety Code sections 11357(b), 11357(c), 11360(c), 11364, 11365, or 11550.

2. Have you ever been convicted of a criminal offense? .....  yes    no   
(Conviction of a crime will not necessarily constitute an absolute bar to employment.)

If yes, state the nature of the crime(s), when and where convicted and disposition of the case. (Note: Consideration for employment may include the nature of any criminal offense conviction, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for.)

---



---

EDUCATION	ELEMENTARY SCHOOL	HIGH SCHOOL	UNDERGRADUATE COLLEGE /UNIVERSITY	GRADUATE/PROFESSIONAL
School Name and Location				
Years Completed	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe course of study:				
Describe any specialized training, apprenticeship, skills, and extra-curricular activities:				
<b>REFERENCES:</b> Give Name, Address, Phone of three references who are not previous employers or related to you whom we may contact to discuss your qualifications for employment: _____ _____ _____				
<b>WORK EXPERIENCE</b> Start with your present or last job. Include any military service assignments and volunteer activities that are related to the job for which you are applying. You may exclude organizations which indicate race, color, religion, gender, national origin, sexual orientation, disability or any other protected status under federal, state, or local law.				

**SPECIAL SKILLS/QUALIFICATIONS**

Summarize special job-related skills and qualifications acquired from employment or other experience:

---

---

---

---

---

---

---

---

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the German American School Association.

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at any employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at this time.

I hereby acknowledge that any employment relationship with the German American School Association of Southern California (GASA) is of an “at will” nature, which means that if employed, I may resign at any time and the German American School Association may discharge me at any time with or without cause and/or with or without notice. It is further understood that “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an Officer of the German American School Association.

\_\_\_\_\_  
Signature of Applicant

Date: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Name Printed